

Round Lake Area Park District
Regular Board Meeting
May 22, 2014
6:00 p.m.

PLACE OF MEETING:

Robert W. Rolek Community Center
814 Hart Road
Round Lake, IL 60073

I. ROLL CALL

Park Board President Paul Hollingsworth called the meeting to order at 6:00 pm. Commissioners in attendance were Timothy Pasternak, Christine Gentes and Paul Hollingsworth. Commissioner Jennifer Blum and Susan Lomo were absent. Staff in attendance included Executive Director Bob Newport, Business Services Director Carl Hauser, Recreation Services Director Ross Bertone, Parks and Buildings Services Director Jeff Lurquin, Finance Department Manager Karen Jackson, Chief of Ranger Police Keith Kalodimos, Marketing Manager Marlon Rodas, Pre-School Manager Joan Ellis, School Age Manager Heidi Wodrich, Recreation Program Manager and Challenge Course Manager Frank Palmisano Jr., Special Recreation Services Manager Jessica Jeffery-Findley and Parks Manager Ane Olivares.

II. CONSIDERATION OF & POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING

MOTION: Commissioner Pasternak moved to approve Commissioner Susan Lomo's participation in the meeting via telephone.
SECOND: By Commissioner Gentes.
VOTE: By roll call. All ayes. Motion passed.

Commissioner Lomo then participated in the meeting via telephone per Board Policy as a quorum was present. Commissioner Lomo was unable to attend in person due to personal illness.

III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

None.

V. AUDIENCE COMMENTS

None.

VI. APPROVAL OF THE AGENDA

No changes were made to the posted agenda.

MOTION: Commissioner Gentes moved to approve the agenda for the regular meeting of May 22, 2014 as presented.
SECOND: By Commissioner Pasternak.
VOTE: By roll call. All ayes. Motion passed.

VII. DIRECTOR'S REPORTS

A. Fiscal-Year 2014-2015 Budget – Second Reading

Executive Director Newport presented the Fiscal Year 2014-2015 operating budget to the board for a second reading. Finance Department Manager Karen Jackson highlighted changes made to the budget for the second reading. She stated that the changes made included the reclassification of Special Recreation wages for inclusion from the administrative wages line item to the program wages line item and that \$20,000 was added to the Repairs and Replacements for Insurance Reimbursements line item in the Insurance Fund to cover part of the cost for the roof replacement at Renwood Golf Course. Karen stated that the District had received a check from PDRMA to pay for some of the roof replacement but that the work would not be done until Fiscal-Year 2014-2015. Karen added that additional funds were included in the Corporate Fund budget to cover the balance of the cost based on an estimate received from a roofing contractor.

The Board had no further questions on the budget. Executive Director Newport said that staff would present the Budget and Appropriation Ordinance at the June 2014 meeting for adoption after the public hearing on the ordinance.

B. Bid Summary Shaw Park Development Phase II

Executive Director Newport presented the bid results for Shaw Park Development Phase II. He stated that staff was recommending accepting the low bid from Great Lakes Landscape in the amount of \$130,378.00. He added that the current company working on Phase I lost the bid by less than \$400 but that the district had worked with Great Lakes Landscape previously and had very successful results. Commissioner Pasternak asked what work was included in Phase II of the project. Parks and Buildings Services Director Jeff Lurquin said that the work covered by Phase II included the parking lot, a trail, additional park amenities, grading for drainage and exercise equipment among other things which would finish the park.

MOTION: Commissioner Pasternak moved to accept the low bid from Great Lakes Landscape for Shaw Park Development Phase II in the amount of \$130,378.00.
SECOND: By Commissioner Gentes.
VOTE: By roll call. All ayes. Motion passed.

C. Bid Summary Fairview Park Playground Replacement

Executive Director Newport presented the bid results for Fairview Park playground replacement. He stated that as part of the district's playground replacement schedule this playground was due for upgrading and that staff was recommending accepting the low bid from Team Reil in the amount of \$67,800.00. He noted that there were five companies who placed bids.

Parks and Buildings Services Director Jeff Lurquin displayed the winning park design layout board that the students selected. Jeff stated that three manufacturer's each displayed two designs at the school from which the children had to choose. Jeff added that the current playground structure at Fairview Park was installed in 1998.

MOTION: Commissioner Lomo moved to accept the low bid from Team Reil for Fairview Park Playground Replacement in the amount of \$67,800.00.
SECOND: By Commissioner Pasternak.
VOTE: By roll call. All ayes. Motion passed.

VIII. APPROVAL OF THE MINUTES

Minutes will be presented at the June Regular Board Meeting

IX. ADJOURNMENT

MOTION: Commissioner Gentes moved to adjourn the Regular Board Meeting of May 22, 2014.
SECOND: By Commissioner Lomo.
VOTE: By Roll Call. All ayes. Motion passed.

Park Board President Hollingsworth adjourned the Regular Board Meeting of May 22, 2014 at 6:17 p.m.

Respectfully Submitted.

\s\Carl Hauser
Carl Hauser, Board Secretary

6/12/2014
Date Approved